

**NUMERICAL INDEX — DIVISION 010**

**GENERAL METHODS**

**1. GENERAL**

**1.01** This section provides an index of System-issued sections in Division 010.

**1.02** A bullet (●) indicates an item that has been added or changed since the previous issue of the index.

**1.03** A square (□) indicates a canceled item. Information relating to the cancellation, if necessary, will be shown in a note following the item. Canceled items and related notes will be deleted upon reissue of the index.

**1.04** A heart (♥) indicates a new or reissued item which, because of its limited need, will not be distributed on standing order except through coded distribution. Additional copies may be obtained by placing regular (one-time) orders.

**1.05** A spade (♠) indicates an item not on microfiche. This index indicates the latest issue for hard-copy BSPs. In some cases, the microfiche BSP will reflect the next higher issue as a result of the reduced distribution interval.

**1.06** "Add" is the abbreviation for Addendum.

**2. LAYERS**

**2.01** This division is arranged in layers as follows:

**010-0 Index**

- 1 First Aid, Rescue, Fire Fighting, Safety Precautions, Restrictions of Plant Activities, and Radiation
- 2 Records and Reports
- 3 Administrative Maintenance Methods
- 5 Administrative Coordination Methods
- 7 Engineering Complaint and Consumer Product Report Procedures

**3. INDEX**

Section Number	Issue	Subject
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**010-0 INDEX**

● ♠ 010-000-000 87 Numerical Index — Division 010 — General Methods

**010-1 FIRST AID, RESCUE, FIRE FIGHTING, SAFETY PRECAUTIONS, RESTRICTIONS OF PLANT ACTIVITIES, AND RADIATION**

010-100-005	2	Eye Protection
010-100-009	1	First Aid Kits
010-100-011	2	Rescue of Employee From Manhole
010-100-012	2	Rescue of Employee From Pole
010-100-013	2	Rescue of Employee From Live Wire on Ground
010-105-003	1	Firesafety Plan
010-105-004	1	Principles of Firefighting and Use of Equipment
010-105-005	1	Occupant Responsibilities for Firesafety
010-105-006	1	Description of Portable Fire Extinguishers
010-105-007	1	Reporting Fires in Buildings and Motor Vehicles

Section Number	Issue	Subject
Add 010-110-001	1	
010-110-001	5	General Safety Precautions — Radio Television, and Carrier Equipment
010-110-002	2	Safety Precautions — Cathode Ray Tubes
010-110-003	3	General Safety Precautions — Fluorescent Lamps
010-110-004	5	Ladder and Ladder Seats — Safety Precautions — General
010-110-005	1	General Office Safety
010-110-006	1	General Safety Precautions — Placing, Removing, or Maintaining Poles, Cables, Guys, Wire, and Strand Near Power
010-110-007	1	Safety Precautions for Materials Management Operations
010-110-009	1	Handling Working Telephone Circuits — Safety Precautions
010-111-010	2	Electrical Protection When Using Portable AC Operated Tools and Equipment
010-120-010	1	Restoration Planning Prior to Possible Water Damage to Central Office and PBX Equipment
010-120-011	1	Reconditioning Central Office and PBX Equipment Damaged by Water
010-120-015	1	Cleaning and Restoration of Central Office and PBX Equipment Damaged by Fire
010-122-010	1	Restrictions of Plant Activities During Events of National Interest, Welfare or Emergency
010-130-001	1	Heat Tests — Stored Program Control System — Restrictions of Plant Activities — Personnel Safety Guidelines and Requirements

**010-150 General Safety — Microwave Radiation**

010-150-001	2	General Educational Information
010-150-002	1	Waveguide Hot Patching and Radiation Protective Garment
010-150-003	1	Power Density and Safe Working Distances in Front of Radar Antennas

**010-160 Environmental Protection**

010-160-001	1	The Bell System Code for Environmental Protection
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**010-2 RECORDS AND REPORTS**

010-200-001	1	Procedures for Operational Trouble Reports on Stored Program Control Systems
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**NOTICE**

Not for use or disclosure outside the  
Bell System except under written agreement

## SECTION 010-000-000

Section Number	Issue	Subject
010-210-001	1	Edge Sorted Cards — Method of Coding, Punching and Sorting
010-250-001	1	Crediting Charges on Test Calls

### 010-3 ADMINISTRATIVE MAINTENANCE METHODS

Add	010-300-010	1	
	010-300-010	2	Controlled Maintenance Plan for Transmission and Signaling Equipment Serving All Trunks and Special Services
♥	010-300-011	7	Equipment Test List — Description and List of Issued ETIs
♥	010-300-020	3	Plug-In Inventory Control System — Central Office Procedures
	010-300-030	2	Plug-In Inventory Control System (PICS)/ — Detailed Continuing Property Record (DCPR) — Joint Ownership Reporting Procedures
Add	010-301-001	2	
	010-301-001	2	Quality Review Plan for Trunks and Toll Special Services — Evaluation and Review Procedures

### 010-5 ADMINISTRATIVE COORDINATION METHODS

#### 010-505 Administration of Designed Services

Add	010-505-100	1	
	010-505-100	2	Description

#### 010-510 Interfunctional Special Services Coordination

	010-510-001	1	Bell System Practices Numerical Index
	010-510-005	1	Glossary
	010-510-100	1	Overview
	010-510-105	1	Administrative Team Responsibilities
	010-510-120	1	Area Team Responsibilities
	010-510-121	1	Area Chairperson — Responsibilities
• ♥	010-510-200	2	Organizational and Area Team Member Responsibilities — Business Service Center
	010-510-201	1	Organizational and Area Team Member Responsibilities — Business Marketing
	010-510-202	1	Organizational and Area Team Member Responsibilities — Business Relations — Other Common Carriers
• ♥	010-510-203	2	Organizational and Area Team Member Responsibilities — Bell-Independent Relations
	010-510-204	1	Organizational and Area Team Member Responsibilities — Business Marketing — Customer Education Delivery
	010-510-205	1	Organizational and Area Team Member Responsibilities — Network Services — Circuit Provision Center
	010-510-206	1	Organizational and Area Team Member Responsibilities — Network Services — Distribution Service

Section Number	Issue	Subject
010-510-207	1	Organization and Area Team Member Responsibilities — Support Services — Materials Management
010-510-208	1	Organizational and Area Team Member Responsibilities — Network Services — Network Implementation
010-510-209	1	Organizational and Area Team Member Responsibilities — Installation and Maintenance
010-510-210	1	Organizational and Area Team Member Responsibilities — Business Segment Engineering Center
010-510-211	1	Organizational and Area Team Member Responsibilities — Long Lines
010-510-212	1	Organizational and Area Team Member Responsibilities — Western Electric
010-510-213	1	Organizational and ISSC Administrative Team Member Responsibilities — Comptrollers
010-510-300	2	Inquiries, Memorandum, and Orders
010-510-301	1	Control Team Assignment
010-510-302	1	Interval Determination Procedures
010-510-303	1	Project Planning and Coordination
010-510-304	1	Tracking Systems and Status Handling Procedures
010-510-305	1	Escalation Procedures
010-510-306	1	Provisioning Analysis Procedures
010-510-307	1	Multi-State Marketing Requirements

#### 010-520 Intercompany Services Coordination Plan

□	010-520-100	4	Description <i>Replaced by 010-510-100</i>
	010-520-101	4	Procedures for Coordination of Orders for Service
	010-520-103	3	Control Team Assignment
	010-520-104	4	Interval Guide Procedures
□	010-520-105	4	Order Status, Control and Reporting (OSCAR) Procedures <i>Replaced by 010-510-105</i>
	010-520-106	4	Termination Procedures
	010-520-110	4	Project Planning and Coordination
	010-520-111	6	Service Inquiries, About Dated Orders and Advance Orders
	010-520-114	4	Engineering Reports
	010-520-115	4	System Status Reports
	010-520-124	2	ISC Responsibilities for Other Common Carrier (OCC) Orders
	010-520-130	1	Establishing Service Manuals

Section Number	Issue	Subject
010-520-135	4	Marketing/Sales Responsibilities
010-520-136	4	Engineering Responsibilities
010-520-137	4	Plant Responsibilities
010-520-138	4	Business Services Responsibilities
010-520-139	4	Western Electric — Member Responsibilities
010-520-140	2	Bell-Independent Relations (B-IR) Responsibilities

**010-521 DATEC**

010-521-100	1	Data Technical (DATEC) Support
010-521-101	7	Support — Designee Directory
010-521-200	1	Voice and Non-Data Special Services Technical (VOITEC) Support

Section Number	Issue	Subject
<b>010-522</b>		<b>Network Technical Support (NTS) Plan</b>

010-522-100	1	Description
010-522-101	1	Designee Directory

**010-7 ENGINEERING COMPLAINT AND CONSUMER PRODUCT REPORT PROCEDURES**

Add 010-700-010	1	
010-700-010	3	Origination and Processing
010-700-011	2	General Trade Products — Originating and Processing
010-700-030	1	Procedure for Expedited Handling of Certain Defective Equipment and Apparatus — GEC-8400 and GEC-8800
010-701-010	1	Field Surveys of Products — General Description