

MOTOR VEHICLE AND WORK EQUIPMENT NUMBERING

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1. GENERAL

- 1.01 This practice contains specific procedures for numbering all company owned and long term rental (over 60 days) motor vehicles. This practice also contains the procedures for numbering selected pieces of work equipment, including tools and trailers.
- 1.02 This practice is reissued to include two new vehicle group numbers for minivans and full size cars. The definitions for Groups 20 and 22 have been revised. Also included are two new groups for fiber optic trailers.
- 1.03 Motor vehicles, all special tools and selected major tools are identified by assigning a unique seven digit code to each item.

2. NUMBERING DECAL (FORM SW-6536)

- 2.01 Form SW-6536, Motor Vehicle Group Designation and Number, is the decal used for numbering vehicles and work equipment, including tools and trailers, covered by this practice. This decal may be obtained from Automotive Operations. Automotive Operations may order the decal through the Local Purchasing Office.
- 2.02 Automotive Operations is responsible for providing the completed decal for affixing to each vehicle and piece of work equipment covered by this practice.
- 2.03 Two numbering decals shall be affixed to each motor vehicle. One shall be placed on the dashboard and one on the rear left side exterior of each motor vehicle.

- 2.04 Two decals are to be placed on each piece of work equipment covered by this practice. Due to the variety of equipment, no standard location is established for decals placement. The decals should be affixed so that in normal use they will not be damaged or destroyed. One of the two decals shall be on the work equipment exterior and should be as visible as possible.
- 2.05 Damaged or destroyed decals on vehicles and work equipment shall be replaced. Replacements are available from Automotive Operations.
- 2.06 If a motor vehicle or piece of work equipment is renumbered, the old decal shall be removed and replaced with a new one.

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3. MOTOR VEHICLE NUMBERING

- 3.01 The motor vehicle number consists of seven digits. The following represents the positions of each digit:

Position	Description
1 & 2	Motor Vehicle Group (See para. 3.02).
3	Manufacturer (See para. 3.03).
4	Last Digit of Vehicle Model Year (See para. 3.04).
5, 6, 7	Serial Number (See para. 3.05).

- 3.02 The Motor Vehicle Group indicates the type of vehicle and is represented in the first two positions of the vehicle number. Following are the vehicle groups and descriptions:

Group Number (Position 1 & 2)	Description
10	Trucks with a GVW between 4500 and 6500 pounds. Included in this group are pickup trucks and small utility vehicles (i.e., Blazers, Broncos). Not included in this group are vans, minivans, large utility vehicles (i.e., Suburbans) and subcompact pickup trucks.
11	Vans and large utility vehicles (i.e., Suburbans) with a GVW up to 6500 pounds. Not included in this group are minivans and vehicles identified in any other group.
12	Minivans.

- 13 Trucks under 4500 pounds GVW. Included in this group are subcompact pickup trucks and Cushman scooters (licensed for street use).

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- 20 Trucks with a GVW between 6501 and 11,000 pounds. Included are vans, pickups, large utility vehicles, and vehicles equipped with mechanical aerial ladders. Not included in this group are vehicles equipped with powered equipment.
- 22 Trucks with a GVW of up to 11,000 pounds that are equipped with powered aerial ladders, aerial lifts, aerial buckets, reel loaders, and winches. Not included are those trucks specifically designed to place aerial cable.
- 30 Trucks with a GVW of 11,001 pounds and greater that are equipped with aerial buckets, ladders or lifts. Not included in this group are trucks specifically designed to place aerial cable.
- 40 Special-purpose vehicles, regardless of GVW, equipped with air compressors, TV or microwave equipment, duct rodders, transformers, cranes, high-pressure earthboring machines and those vehicles specifically designed for pulling underground cable. Not included in this group are dump trucks and tow trucks.
- 42 Trucks, regardless of GVW, equipped with aerial buckets, ladders or lifts specifically designed to place aerial cable.
- 60 Trucks with a GVW of 11,001 pounds and greater. Included are tow trucks and dump trucks. Not included in this group are vehicles identified in any other group.
- 70 Trucks regardless of GVW equipped with derricks and derrick/diggers. Not included in this group are high-pressure earthboring machines.

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- 80 Supply and equipment delivery trucks with a GVW of 11,001 pounds and greater. Included are supply vehicles with power equipment such as winches, tailgates, or elevators.
- 82 Truck-tractors.
- 90 Full size cars and station wagons regardless of use.
- 91 Intermediate cars and station wagons regardless of use.
- 92 Compact cars and station wagons regardless of use.
- 93 Subcompact cars and station wagons regardless of use.

3.03 The third position in the vehicle number represents the code for the vehicle manufacturer:

Vehicle Manufacturer Number (Position 3)	Manufacturer
1	General Motors Corp. - Chevrolet Division
2	Ford Motor Co. - Ford Division
3	Chrysler Corp. - Dodge Division
4	Chrysler Corp. - Chrysler-Plymouth Division
5	General Motors Corp. - Pontiac, Oldsmobile, Buick and Cadillac Divisions
6	All other makes
7	Navistar International (Formerly International Harvester)
8	General Motors Corp. - GMC Truck Division
9	Ford Motor Co. - Lincoln-Mercury Division
0	Virtual Vehicles

3.04 The fourth position in the vehicle number represents the last digit of vehicle model year. If the third position of the vehicle number is a '0', (i.e., virtual vehicle) then the fourth position (model year) must also contain a '0'.

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3.05 A three digit serial number is assigned by Automotive Operations

to uniquely identify vehicles within a state. The serial number is represented by the fifth, sixth and seventh positions of the motor vehicle number. The serial numbers are assigned by state as follows:

Serial Numbers (Position 5, 6, 7)	State
001-399	Missouri
400-599	Arkansas
600-799	Kansas
800-999	Oklahoma
001-999	Texas

3.06 Vehicles transferred between states shall be renumbered. Old decals shall be removed and replaced with new ones when a vehicle is renumbered.

3.07 The following are examples of assigned vehicle numbers:

12-19-201 - A 1989 Chevrolet minivan located in Missouri.

20-28-450 - A 1988 Ford 1-Ton Van located in Arkansas.

22-28-720 - A 1988 Ford truck with cable reel loader
located in Kansas.

92-11-990 - A full size Chevrolet car located in Oklahoma.

4. WORK EQUIPMENT, INCLUDING TOOLS AND TRAILER, NUMBERING

4.01 The work equipment number consists of seven digits. The following represents the position of each digit.

Position	Description
1	Work Equipment Indicator. This is always "5" (See para. 4.02).
2 & 3	Basic Group and Subgroup (See para. 4.03, 4.04 and 4.05).
4	Company Location Indicator (See para. 4.06).
5, 6, 7	Serial Number (See para. 4.07).

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4.02 All work equipment is coded in the first position with the number "5". Motor Vehicle Numbers do not include the use of the number "5" in the first position so as not to confuse vehicles with work equipment.

4.03 There are five basic work equipment groups. Each basic group is separated into subgroups. The second and third position of the work equipment number represents the group and subgroup. The group and subgroup codes are determined by the major function of

the equipment. Uniformity in the assignment of work equipment, including tools and trailers, to standard groups is mandatory.

4.04 Subgroup numbers shall be assigned to work equipment classified to the same FRC, 60C or 253C. It is important that work equipment, including tools and trailers, are grouped according to classification because the classifications may be used for clearance procedures.

4.05 The five basic groups and their subgroups are as follows:

Basic Group 1 - Buried Plant Construction Equipment:

This includes machinery used to install and maintain buried plant that is mounted on either crawler or rubber-wheeled prime movers.

Basic Group/ SubGroup Code (Position 2 & 3)	Description
11	Dozers equipped blade only.
12	Small and medium cable plows. Cable diameter less than or equal to 2 inches.
13	Large cable plows. Cable diameter greater than 2 inches.
14	Wire plows.
15	Trenchers.
16	Combination units.
17	Backhoes.
18	Compacting machines.

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Basic Group 2 - Trailers (Excluding Splicing and Fiber Optic):

Includes all trailers, except splicing and fiber optic) ranging from small trailers used to haul wire plows to large trailers pulled by truck tractors.

Basic Group/ SubGroup Code (Position 2 & 3)	Description
21	Cable reel trailers with reel capacity less than or equal to 10,000 pounds.
22	Cable reel trailers with reel capacity greater than 10,000 pounds.

23	Flat bed trailers equipped with towing eye.
24	Supply bed trailers equipped with fifth wheel.
25	Flat bed trailers equipped with fifth wheel.
26	Pole trailers.
27	Trailers with mounted engine-driven equipment such as pumps, rodders and compressors, but excluding power units used for cable splicing.
28	Central office, display and other special purpose trailers.
29	Utility trailers used to transport small tools, debris, earth, brush etc. If capable of transporting poles, code as group 26.

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Basic Group 3 - Splicing Unit Trailers:

Includes trailers dedicated primarily to cable splicing and maintenance. See Basic Group 6 for trailers designed to place or splice fiber optic cable.

Basic Group/ SubGroup Code (Position 2 & 3)	Description
31	Trailers equipped with mounted generators. Includes trailers equipped with generators and associated electric tools (excluding self-contained modules) used for working underground plant.
32	Trailers equipped with mounted generators and self-contained splicing modules (power trailers).
33	Splicing trailers and carts without power.
34	Vehicle-mounted splicing units.

Basic Group 4 - Mounted and Personal Transportation Equipment:

Includes equipment, excluding cars, vans and trucks, for transporting material and personnel in off-the-road situations.

Basic Group/ SubGroup Code (Position 2 & 3)	Description
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41	Snowcats, snowmobiles and ATV's (all terrain vehicles).
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42	Boats, barges.
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Basic Group 5 - Miscellaneous Work Equipment:

Includes all other work equipment not covered by any other group.

Basic Group/ SubGroup Code (Position 2 & 3)	Description
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51	All other equipment (i.e., winches not mounted on a trailer or motor vehicle).
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Basic Group 6 - Fiber Optic Trailers:

Includes all fiber optic trailers.

Basic Group/ SubGroup Code (Position 2 & 3)	Description
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61	Trailers dedicated primarily to fiber optic cable placing.
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62	Trailers dedicated primarily to fiber optic cable splicing.
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Basic Groups 7 through 9 - Reserved for Future Use
These groups are reserved for future use.

4.06 The Company Location Indicators identify the area in which the tool is located. The Location Indicator is represented in the fourth position of the work equipment number. The Location Indicators are:

Location Indicator (Position 4)	Area
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1	Arkansas
2	Kansas
3	Western Missouri

4	Eastern Missouri
5	Oklahoma
6	Dallas/Ft. Worth
7	Houston
8	San Antonio

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4.07 A three-digit serial number (i.e., 001 through 999) is assigned by Automotive Operations to uniquely identify work equipment, tools and trailers. The serial number is represented by the fifth, sixth and seventh positions of the work equipment number.

4.08 The following are some examples of assigned work equipment numbers:

51-58-001 - A trencher located in San Antonio.

52-62-001 - A pole trailer located in Kansas.

53-23-001 - A splicing trailer with generator and self-contained splicing module (power trailer) located in Kansas City.

54-25-001 - A boat located in Oklahoma.

55-17-001 - A winch not mounted on a vehicle or trailer located in Houston.

56-11-001 - A fiber optic placing trailer located in Arkansas.

4.09 Work equipment, including tools and trailers, shall be renumbered when transferred between states. The old decals shall be removed and replaced with new ones reflecting the new number.

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